

PROVISIONAL YEAR END POSITION 2017-18
BUDGET HOLDER PERFORMANCE

Main Code	Service	Col 1	Col 2	Col 3	Col 4	Budget Holder Comments on Performance (only provided where +/- £10k)
		Controllable	Controllable	Controllable	Controllable Adjusted	
		Approved Budget @ 31/3/18	Provisional Year End Position	Variance to Approved Budget (Indicated (-) = Underspend)	Carry Forward Request	
		£	£	£	£	
Community and Social Affairs Committee						
040	Public Conveniences	96,730	104,652	7,922		
060	Leisure Vision	72,190	89,171	16,981		Legal costs incurred for lease negotiations with SLM
065	Waterfield Leisure Centre	-136,130	-138,390	-2,260		
070	Open Spaces (General Expenses)	42,790	36,277	-6,513		
372	Rent Rebates - Non HRA	10,310	2,717	-7,593		
373	Rent Rebates - HRA Tenants	-99,700	-113,219	-13,519		Actual subsidy % higher than budgeted for due to in claim overpayment recovery
375	Rent Allowances	-94,190	-81,224	12,966		Actual subsidy % lower than budgeted for due to the creation of large eligible overpayments.
400	Private Sector Housing Renewal	10,790	10,981	191		
410	Homelessness	178,690	197,597	18,907		Write off of old year debts. Partially mitigated by lower usage of B&Bs due to fewer single people requiring emergency accommodation and more support given through the no second night out programme and bridge support.
420	Melton Lifeline	-17,460	-2,380	15,080		Write off of old year debts. Partially mitigated through vacant post for part of the year and reduced lifeline contractor costs due to a new contract
425	Other Housing Services	25,000	1,000	-24,000	3,000	Delay in the Housing Strategy due to prioritisation of Homelessness Strategy.
426	Supporting People	-4,050	-4,053	-3		
471	Customer Services	808,170	762,118	-46,052	28,780	Revs and Bens Integration budget not utilised due to managerial vacancies and corporate structure review. Additional DWP funding received to LIC
595	Community Service Grants	70,710	70,710	0		
625	Community Safety	82,980	76,813	-6,167		
627	Welland Wheels to Work	-87,740	29,654	117,394		Number of hirers below that expected and that required to receive the Q4 output related funding. Income from hirers therefore also below budget. New provision for bad debts set up due to previous debt recovery. Northampton scheme
685	Council Tax Benefit	0	-2,642	-2,642		
697	Strategic Sports & Leisure Development	-2,230	-2,246	-16		
		956,860	1,037,536	80,676	31,780	

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	Policy, Finance and Administration Committee					
320	7 King Street	2,750	10,048	7,298		
470	Parkside	219,400	235,079	15,679		Fall in income: Previous year overpayment to LCC/LPT - LPT moved out the building 2017/8
472	Phoenix House	-3,250	-922	2,328		
476	Welland Procurement Unit	33,250	22,263	-10,987		Procurement Standards Manager is in the structure but post vacant. Clare is part time
477	Corporate Repairs & Maintenance	110,030	102,526	-7,504	7,500	
520	Commercialism	96,780	85,165	-11,615	5,000	£5k Carry Forward request - to enable completion of a few outstanding items prior to closure of the project
560	Electoral Registration	47,190	38,709	-8,481		
565	Municipal Property	0	-90	-90		
580	Land Charges	-59,420	-71,893	-12,473		Supply Costs: Less user demand than anticipated which require LCC input; Increase in income: Greater (overall) demand for MBC services , despite growing trend of reliance on LCC to obtain relevant information
600	Elections	2,770	11,843	9,073		90% + of election costs for the Parliamentary Elections will be refunded 2018/9
620	Local Authority Lottery	2,450	2,811	361		
630	Me and My Learning	211,520	197,403	-14,117		Employee Costs: 1 FTE released - 1 FTE's left - vacant posts for part of year. £6k to Steria (temp support) has since stopped and so budget not utilised. Office running costs £2k underspend
635	Central Expenses	164,240	163,600	-640		
646	Corporate and Democratic Core	256,320	257,907	1,587		
647	Corporate Costs (Finance)	81,230	70,185	-11,045		2016/17 accrual for back dated HRMC payments was greater than required when the final settlement bill was agreed with HMRC resulting in a underspend
648	Non Distributed Costs	94,510	94,323	-187		
660	NNDR Collection	-589,500	-622,468	-32,968		Small business rates relief (NNDR1) - Govt adjusted calculation - led to increase in funds received
661	Business Improvement District	-11,060	-12,014	-954		
680	Council Tax Collection	-47,780	-65,448	-17,668	11,770	Reduction in summonses in relation to previous year; Allpay contract costs below budget; Awarding of CTS in line with previous year but additional virement mid year increased the budget; Greater than budgeted payment/receipt of legal fees
705	Misc Financing Items	-174,840	-185,196	-10,356		Additional section31 received in year in relation to additional Small Business Rate Relief allowances being offered and funded by Government
810	Corporate Services	702,070	707,234	5,164		
815	Information Technology	646,530	640,510	-6,020	30,000	Telephony carry forward request for £30k; underspent due to lower laptop turnover due to move from laptops to thin clients and savings from change from vasco sign in. Fall in income due to reduced service charge income from Parkside
820	Internal Audit	65,720	56,400	-9,320		Underspend due to need to utilise the provision of special investigations as met from other service budgets or reprofiling of work where these have been undertaken.
830	Corporate Management Team	386,070	340,306	-45,764	40,000	New C/X and structural realignment has impacted the ability to spend the £40k Digital Strategy Roadmap budget - carry forward request in place. FTE structure not fully in place - lower than anticipated - Pensions; NI; Basic and Professional
840	Communications	689,090	579,537	-109,553	7,000	vacancies in the change team and communications officer - basic and on costs - The training budget is underspent mainly due to the number of vacancies corporately and the refocus of the performance management process due to reprioritisation
845	Legal Services	161,940	139,598	-22,342	22,000	Underspend on professional fees but this will be carried forward into 2017/18 in order to support the ongoing level of complex legal work and ensure external resources are available to support the transition from a delegated service; Underspend on external costs to Harborough due to PA resource not being charged and hourly rates not as high as Salary, NI and pension savings arising from the long term vacancy of a senior post, prior to its deletion from the staffing establishment
872	Regulatory Services	302,520	284,206	-18,314		
876	Communities and Neighbourhoods	404,480	410,061	5,581		
		3,795,010	3,491,683	-303,327	123,270	

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Melton Economic and Environmental Affairs Committee						
005	Environmental Health Service	246,090	248,238	2,148		
015	Control of Pests	12,460	12,176	-284		
050	Waste Management	1,940,360	1,928,480	-11,880	11,880	An underspend of £22,730 on direct premises costs due to the purchasing of new bins procurement issues covers the request for the carry forward. The remaining expenditure budget was underspent by £11k due to less tonnages and VO's being processed and the membership to Leics Waste Partnership not being required this year. There was a shortfall of £22k in income due to recycling income being less than budget per tonne and less tonnages being processed.
100	Land Drainage	30,850	30,788	-62		
120	Car Parks & Bus Station	-488,950	-459,960	28,990		Additional expenditure required for gritting and increased utility costs produced an £8k overspend, partially offset by savings within advertising and third party payments. The year end shortfall relating to parking fees was £52k, this was partially offset by £7k additional income for season tickets, £11.5k for the Thorpe End lease and £20k PCN income. There was also £8.5k paid back to HMRC relating to the VAT overpayments income.
140	Christmas Lighting	41,840	42,768	928		
300	Cattle Market	-317,750	-207,098	110,652		Throughout the year it has been reported that the budget was set too high. The budget was based on figures provided by Gillstream, which had been inflated having been based on the sales literature from the previous owners.
305	Cattle Market Re-Development	47,090	18,994	-28,096	28,090	There has been some delay in the project due to change in personnel. The carry forward request is to support the works that will continue during 2018/19
315	Tourism	26,530	24,435	-2,095		
340	Development Control	-261,820	-301,682	-39,862	21,310	At the year end there was a surplus of £64k in income due to increased complexity and levels of planning applications. The 20% increase in fees was also introduced in January 2018. This surplus was offset by additional costs within employee costs due to agency staff covering vacant post was longer than anticipated. There was also higher advertisement costs due to the larger number of applications.
345	Local Plans	348,340	354,101	5,761		
355	Building Control	-48,100	1,687	49,787		Additional costs were incurred due to the crossover of officers. There was also a shortfall in income of £49k. Analysis shows that the shortfall was attributable to the reduction of
507	Environmental Maintenance	389,290	366,510	-22,780	3,750	Various vacancies throughout the year resulted in an £11k underspend relating to employee costs. There was also a lower than budgeted contribution to the R&R fund. The calculation is based on the costs of the vehicles/equipment spread over its expected useful life. the 2 vans were expected to be replaced during 2017/18, however these are not being replaced until 2018/19 which has reduced the contribution.
570	Industrial Estates	-160,580	-151,374	9,206		
575	Economic Development	212,930	222,403	9,473		
588	Licensing	-10,950	-16,660	-5,710		
605	Emergency Planning	27,190	27,183	-7		
		2,034,820	2,140,989	106,169	65,030	
	Net Controllable Cost of Services - General Expenses	6,786,690	6,670,208	-116,482	220,080	
745	Interest Received	-67,122	-170,301	-103,179		Higher level of balances and interest rate achieved higher than budgeted for
760	Provision for Repayment of Debt	12,270	12,267	-3		
	Total Controllable Non Service Related Costs	-54,852	-158,034	-103,182		
793	Net Controllable Deficit/Surplus(-) General Expenses	6,731,838	6,512,174	-219,664		

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SPECIAL EXPENSES (MELTON MOWBRAY)						
101	Town Area Community Centres	21,220	22,018	798		
270	Open Spaces	88,190	75,790	-12,400	6,150	Tackling environmental crime monies (i.e. dog fouling) unspent - under direction of TAC. Delay in other works due to prioritisation of other areas and restricted resources.
325	Cemeteries	-59,080	-52,219	6,861		
330	Allotments	-1,140	-2,600	-1,460		
478	Corporate Repairs & Maintenance	24,700	22,164	-2,536		
636	Corporate and Democratic Core - Special Expenses	16,130	16,356	226		
Net Controllable Cost of Services - Special Expenses (MM)		90,020	81,509	-8,511	6,150	
746	Interest Received	-300	-955	-655		
Total Controllable Non Service Related Costs		-300	-955	-655		
794	Net Controllable Deficit/Surplus(-) Special Expenses (MM)	89,720	80,554	-9,166		
SPECIAL EXPENSES(SPROXTON)						
295	Closed Churchyards	500	0	-500		
SPECIAL EXPENSES (FRISBY)						
296	Closed Churchyards	1000	0	-1,000		
TOTAL ALL SERVICES		£6,823,058	£6,592,728	-£230,330		
430	HOUSING REVENUE ACCOUNT	-£2,300,140	-£2,845,290	-545,150		As reported to a meeting of the Community & Social Affairs Committee on xx/6/18

Notes:

Col 1 = Approved budget is the original estimate as adjusted by virements, supplementary estimates and budget reductions.

Col 2 = Provisional year end position is subject to external audit certification

Col 3 = Variance comparing the provisional year end position to the approved budget (Col 2 - Col 1)

Col 4 = Underspend subject to a carry forward request